



Scottish Communities Finance
Reinvesting In Your Community

APPLICATION TO THE SEN BRIDGING LOAN FUND

Please follow the instructions below and return your application to:

Email to: info@scotcomfinance.scot

Apply using the [online form](#)

Post to: Scottish Communities Finance Ltd, 21 Walker Street, Edinburgh EH3 7QG

1. Please ensure that you are [eligible](#) for the fund before proceeding
2. If you are eligible, please complete all sections and forward your application and accompanying documents to us.
3. **Please tick and sign the confirmation section**

ABOUT THE ORGANISATION

I/We wish to apply for a loan from the SEN Bridging Loan Fund

Name of Organisation

Address.....

How long established.....

Email.....

Phone.....

Name of Contact person for this application.....

Position of this contract person.....

What SEN are you a member of.....

What is your legal structure & registration no.....

What is your charitable status & charity no(if applicable).....

Is the organisation SE Code Compliant.....

How many trustees are on the board.....

How many staff does the organisation employ.....

Is the organisation VAT registered(if so, please state VAT no).....

ABOUT THE LOAN

Total loan applied for £.....

Period of loan.....

Why do you need the loan.....

What is the purpose of the loan.....

How was the loan amount determined.....

Please state when you require the loan (dd:mm:yy).....

Can you provide evidence of ability to repay the bridging loan - (Yes/No).....

What form with that evidence take (e.g .grant offer letter/contract payment).....

Does the organisation have any outstanding loans/overdrafts/credit or debt card loans/directors loan/HMRC arrears (Yes/No)

If Yes, please give details.....

PLEASE SUPPLY

- Previous 2 years independently examined annual accounts
- 6 months forecasted CashFlow
- Current Public Liability Insurance Certificate
- Legal constitution/rules/mem&arts etc
- Proof of pending contract/grant/OS invoice/donation etc
- £50 application fee (cheque or evidence of BACs payment)

ORGANISATION BANK DETAILS

Bank Name:

Account Name:

Sort Code:

Account No:

CONFIRMATION SECTION (please tick boxes)

- I/We have read and understand the terms and conditions of the loan offer.
- I/We understand that this is a short-term loan and that must be fully repaid within the agreed timeframe.
- I/We agree that Scottish Communities Finance Ltd may communicate with me by electronic means, via email and via its website.
- I/We hereby confirm that all details on this form are correct to the best of my/our knowledge.
- I/We confirm that Scottish Communities Finance Ltd may hold the personal data submitted in this application in accordance with the Data Protection Act.

Signature of Applicant:

Date:

DATA PROTECTION

SCF confirms that we do not collect personal data with this form only information relating to the organisation.

It is understood that it is a condition of the offer that to ensure compliance with the Money Laundering regulation 2007, SCF Ltd may at its absolute discretion require verification of any person associated with the organisation seeking to secure a loan. In that event, we will act in accordance with GDPR and [our privacy policy](#)